PA-5-O-D Oct 2024 **5-O-D Virtual Learning Options**

District: Count Date:

Building/Program:

**Please check that you have attached: 🞎 PA-5OD (1) Virtual Learning Participation Summary**

 **🞎 List of Virtual Learning Mentors for this Program**

Virtual learning courses in grades K-12 are board-approved, earn academic credit, and instruction is delivered via a digital learning environment. Check all that apply to your virtual program and provide the additional detail requested:

 **🞎** District provided w/ district teachers (list courseware):

 **🞎 C**ooperative agreement w/ another MI public school (district name):

 **🞎** 3rd party vendor provided (list vendors):

**Audit Measure for Virtual Courses (3 options)**

| Tier 1 Attendance (in EACH Course) | Tier 2 Course Activity (in EACH Course) | Tier 3 Two-Way Interactions (weekly) |
| --- | --- | --- |
| * Pupil attends blended course in-person (50% seated), or attends a live, synchronous instructional session (regularly scheduled) with the teacher of record for that subject course.
* 10/30-day rule does apply (if no return w/in 10 days, excused absence documentation on file)
 | * Pupil completes a course activity (i.e. lesson/test/quiz/assignment substantiated by a system-generated report showing pupil name, course name, activity type, and date completed).
* 10/30-day rule does apply (if no return w/in 10 days, excused absence documentation on file)
 | * Two-ways should be conducted weekly regardless of method used for membership.
* Can be parent-facilitated if pupil is K-5 or SPED and age/disability prevent unassisted two-way
* 10/30-day rule not relevant
* Each interaction must be logged (date/method/brief summary)
 |

For SY2024-25, the date ranges to capture Tier 3 “participation” measure of weekly 2-way interactions (Wed – Tues):

|  | Week 1 | Week 2 | Week 3 | Week 4 |
| --- | --- | --- | --- | --- |
| Fall 2024 | 10/2 -10/8 | 10/9 – 10/15 | 10/16 – 10/22 | 10/23 – 10/29 |
| Spring 2025 | 2/12 – 2/18 | 2/19 – 2/25 | 2/26 – 3/4 | 3/5 – 3/11 |

**Building/Program Administrator Certification Statement**

I certify the following for pupils engaged in 21f virtual learning options in this building/program:

 All pupils have parental consent to participate in virtual courses (pupil may consent if age 18 or older).

 5OD pupils have access to same technology as other pupils in the district. Pupils with more than 2 virtual courses have a computer and internet access provided by the district (or declined district’s offer to provide).

 All virtual courses earn academic credit, are listed in *MICourses.org* catalog or in the district’s board-approved course catalog, and a portion of the course is delivered via a digital learning environment.

 All virtual courses appear on the pupil’s schedule prior to count day *(even K-5 are scheduled course-by-course).*

 A teacher with the proper grade/subject area endorsement was assigned to the virtual course who is also:

* Employed by your school district, or another MI public school you have cooperative agreement with,
* Contracted through a 21f vendor listed in the statewide catalog (MICourses.org), or
* Contracted through another 3rd party 21f vendor paid by your district (listed in the district catalog).

 A professional employee of the district has been assigned to act as pupil’s virtual learning mentor.

 *If sequential learning is used*, pupil was enrolled prior to count in all courses being claimed, all courses were pre-paid by the district at the start of the term, and a written plan outlining the sequence of all courses used in the FTE calculation and plan for those courses to be completed over the term is on file. *If not, enter N/A.*

Building/Program Administrator Signature Date